

**OFFICE OF THE PROJECT DIRECTOR  
DISTRICT RURAL DEVELOPMENT AGENCY:: NAGAON ::: ASSAM**

**ADVERTISEMENT**

Applications are invited from Indian Citizens in Standard Form alongwith attested copies of necessary certificates and two passport size photographs to fill up the following posts under NRLM.

**Post for District Mission Management Unit (DMMU):**

Sl. No.	Name of the post	No. of post	Qualification	Mode of Recruitment	Remuneration (in Rs.)
1	Accounts Officer Age limit: 23-40 years	1	Post-Graduation Degree in Commerce/CA/ICWA with min. 2 years experience in similar capacity. Candidate having experience in working in Project/Schemes funded by WB/GOI or Social/Community development project will be preferred.	Selection will be made on the basis of Personal Interview conducted by District Level Selection Committee. If the applicants applying for the position are in large numbers, in that case the selection committee may decide to hold Written Test to short list the candidates for personal interview. Decision of the District Selection Committee shall be final in this regard.	20000-25000
2	MIS Executive Age limit: 23-40 years	1	Minimum MCA/M.Sc. IT with min. 2 years experience in documentation, reporting, data analysis and online monitoring activities in Social/Community Development Projects. Working knowledge of Data Management Software will be desirable.	Selection will be made on the basis of Lab Test followed by Personal Interview conducted by District Level Selection Committee. Decision of the District Selection Committee shall be final in this regard.	15000-18000
3	Junior Assistant Age limit: 23-40 years	1	Minimum B.Com with knowledge in Computer Application and Tally latest version. Candidates having prior experience and higher qualifications will be preferred.	Selection will be made on the basis of Personal Interview conducted by District Level Selection Committee. If the applicants applying for the position are in large numbers, in that case the selection committee may decide to hold Written Test to short list the candidates for personal interview. Decision of the District Selection Committee shall be final in this regard.	15000-18000
4	Grade IV Age Limit: 21-40 Years	2	Graduation in any discipline with working knowledge in Computer Applications.	Selection will be made on the basis of written test and interview to be conducted by District Level Selection Committee. Decision of the District Selection Committee shall be final in this regard.	5000-6500

**Post for Block Mission Management Unit (BMMU): 1. Bajiagaon 2. Dolongghat 3. Binnakandi 4. Raha 5. Lawkhowa  
6. Barhampur Dev. Block**

Sl. No.	Name of the post	No. of post	Qualification	Mode of Recruitment	Remuneration (in Rs.)
1	Block Accountant Age Limit: 21-40 years	6	Post-Graduation Degree in Commerce with prior experience will be preferred. Candidate having experience in working in Project/Schemes funded by WB/GOI or Social/Community development sector project will be preferred.	Selection will be made on the basis of Personal Interview conducted by District Level Selection Committee. If the applicants applying for the position are in large numbers, in that case the selection committee may decide to hold Written Test to short list the candidates for personal interview. Decision of the District Selection Committee shall be final in this regard.	15000-18000
2	MIS Executive Age limit: 21-40 years	6	Minimum BCA/B.Sc. IT (Fresher's can apply). Working knowledge of Data Management Software will be desirable.	Selection will be made on the basis of Lab Test followed by Personal Interview conducted by District Level Selection Committee. Decision of the District Selection Committee shall be final in this regard.	15000-18000
3	Grade IV Age Limit: 21-40 Years	6	Graduation in any discipline with working knowledge in Computer Applications.	Selection will be made on the basis of written test and interview to be conducted by District Level Selection Committee. Decision of the District Selection Committee shall be final in this regard.	5000-6500

**How to apply:**

Intending candidates are requested to submit their applications with attested copies of testimonials to the Office of the Project Director, DRDA, Nagaon on or before 30<sup>th</sup> August, 2012 The envelope containing the application should be subscribed as "Application for the post of ....." and a self-addressed envelope pasted with Five Rupees Postal Stamp is to be submitted alongwith the application.

Candidates will have to appear for a test/interview at their own expense as and when called for. Incomplete and wrongly filled in application form will be summarily rejected. Canvassing directly or indirectly will disqualify the candidate.

Reservation procedure as per Govt. of Assam Reservation Norms & Policies will be followed.

(For details please log in [www.nagaongramonnayan.nic.in](http://www.nagaongramonnayan.nic.in))

Sd/-  
**Deputy Commissioner,  
Nagaon:: Assam**


Memo No. DRDA(N)2004/2012-13/ **1157**  
Copy to :

Dated Nagaon the, **14/8/12**

1. The Principal Secretary to the Govt. of Assam, Panchayat & Rural Development Department, Dispur, Guwahati-6 for favour of kind information.
2. The Commissioner, Panchayat & Rural Development Assam, Juripar, Panjabari, Guwahati-37 for favour of kind information.
3. The State Mission Director, Assam State Rural Livelihoods Mission Society, Guwahati for favour of kind information.
4. The DIPRO, Nagaon. He is requested to cause to publish the above advertisement in newspaper on or before 19<sup>th</sup> August, 2012.
5. Block Dev. Officer, .....Dev. Block for wide publicity.
6. Notice Board.

Post for Block Mission Management Unit (BMMU): 1. Bafugaon 2. Dolonghat 3. Binakandi 4. Raha 5. Lawkha 6. Barhatpur Dev. Block

Sl. No.	Name of the post	No. of post	Qualification	Mode of Recruitment	Remuneration (In Rs.)
	Block Accountant Age Limit: 21-40 years		Post-Graduation Degree in Commerce with prior experience will be preferred. Candidate having experience in working in Project Schemes funded	Selection will be made on the basis of Written Test followed by Personal Interview conducted by District Level Selection Committee. If the applicants applying for the position are in large numbers, in that case the selection committee may decide to hold	15000-18000

  
**Deputy Commissioner,  
Nagaon:: Assam**